

Library Trustee Minutes 7/19/21

Attendance: Amy Thurber, Cheryl Junker, Derek Herro, Cindy Neily, Laura McDermott, Angie Robinson, Susan Nero

Minutes from June 2021 – approved with corrections.

Treasurer's Report

- May & June 2021 Reports approved.
- Amazon Debit Card received & in use.
Amy gave a brief overview of the three pages of financials we receive monthly for review, from the Canaan Financial Coordinator, Gloria Koch.

Librarian's Report

- Circulation for June showed increase in checkouts.
- First Outdoor Storytime was a success, craft kits distributed to attendees.
- Meetinghouse Readings continues with great success. Friends of the Library donated flower arrangements, volunteers helped with wristband distribution, new outdoor speaker setup is working well. Phil Pochoda will be retiring as Host – Amy is working on a surprise to thank him for his work. Bill Craig (original moderator) will take over next year.
- Walk In hours have increased and are going well.
- Staff will discuss Mask Mandate at August meeting.
- ARPA (American Rescue Plan Act) Grant of \$3,015.00 was received. Steam-to-go kits and 2 book carts purchased with these funds.
- Exterior building columns have been repaired.
- Donations received & approved.
- 2022 Budget First Draft to be presented in August.

Updates/Old Business

- **Alternates/Board** – Angie has contacted Dave McAllister to let Selectboard know of our new members: Derek Herro (Trustee till next election cycle), Cheryl Junker and Allison Furbish as Alternate Trustees.
- **Historic Building Status** – On hold till we have more info.
- **Strategic Plan** – Draft Strategic Plan Survey prepared by Amy, Trustees to review. Survey will be distributed via online and hardcopy in early October. After 2-3 weeks we will close survey and begin compiling results. Angie will contact Canaan Farmers Market to reserve a space for Survey distribution in October. We will also host a Cider/Donut gathering to celebrate the Library opening and distribute surveys in October.
- **Save the Date** – *Trustee Potluck on August 16* (will replace the August meeting), *October Cider/Donut "We Are Back" community gathering, May 10, 2022 NH Library Trustee Conference in Concord.*
- **Marketing/Publicity Strategy for Library** – Sub-Committee will meet in August.

- **Zoom** – Continue for now, vote in fall to drop or add to by-laws.
- **Friends of the Library** – Cindy reported the Friends plan to have a space at the Old Home Days on the green, to distribute info & encourage young families to join. Small landscaping/pruning planned for library garden areas, as well as an herb garden.
- **Next Meeting** – August 16th meeting will be a Trustee Potluck at 6pm, location to be announced.